## Central DuPage Emergency Medical Services System

# **EMS Vehicle System Participation Commitment to CDEMSS Participation**

INTRODUCTION AND	EMS MEDICAL DIRECTOR:
APPROVAL: <u>3/90</u>	
REVIEW & APPROVAL:	EMSS COORDINATOR:
REVISION & APPROVAL: 1/98, 08/08	

#### **PURPOSE:**

To delineate requirements of participating communities in the Central DuPage Hospital Emergency Medical Services System.

#### **POLICY:**

Communities desiring to participate in the Central DuPage EMS System they must follow the Administrative Rules and Regulations prescribed by the Illinois Department of Public Health, Division of Emergency Medicine, and the policy and procedures of the Central DuPage Emergency Medical Service System.

### **EMS Vehicle System Participation**

- I. For each EMS vehicle participating within the System, the following documentation shall be provided:
  - A. A list of the following:
    - 1. The year, model, make, and vehicle identification number;
    - 2. The license plate number;
    - 3. The Department license number;
    - 4. The base location address; and
    - 5. The level of service (advanced, intermediate or basic);

- B. A description of the vehicle's role in providing advanced life support, intermediate life support, basic life support and patient transport services within the System;
- C. Definitions of the primary, secondary and outlying areas of response for each EMS vehicle used within the System;
- D. A map or maps indicating the base locations of each EMS vehicle, the primary, secondary and outlying areas of response for each EMS vehicle, the population base of each service area and the square mileage of each service area;
- E. A commitment to optimum response times up to six minutes in primary coverage areas, six to 15 minutes in secondary coverage areas, and 15 to 20 minutes in outlying coverage areas;
- F. A commitment to 24-hour coverage;
- G. A commitment that within one year after Department approval of a new or upgraded vehicle service, each ambulance at the scene of an emergency and during transport of emergency patients to and between hospitals will be staffed in accordance with the requirements of Section 515.830(f)(1) and (2) of this Part;
- H. Copies of written mutual aid agreements with other providers and/or a description of the provider's own back-up system, which detail how adequate coverage will be ensured when an EMS vehicle is responding to a call and a simultaneous call is received for service within that vehicle's coverage area;
- A statement that emergency services that an EMS vehicle is authorized to provide shall not be denied on the basis of the patient's inability to pay for such services;
- J. An agreement to file an appropriate EMS run sheet or form for each emergency call, as required by the System;
- K. An agreement to maintain the equipment required by Section 515.830 of this Part and by the System in working order at all times, and to carry the medication as required by the System;
- L. An agreement to notify the EMS Medical Director of any changes in personnel providing pre-hospital care in the System in accordance with the policies in the System Manual;
- M. A copy of its current FCC license(s);

- N. A description of the mechanism and specific procedures used to access and dispatch the EMS vehicles within their respective service areas;
- O. A list of all personnel providing pre-hospital care, their license numbers, expiration dates and levels of licensure (EMT-B, EMT-I, EMT-P), and their Pre-Hospital RN or MD status;
- P. An agreement to allow the Department access to all records, equipment and vehicles relating to the System during any Department inspection, investigation or site survey;
- Q. An agreement to allow the EMS Medical Director or designee access to all records, equipment and vehicles relating to the System during any inspection or investigation by the EMSMD or designee to determine compliance with the System Program Plan;
- R. Documentation that its communications capabilities meet the requirements of Section 515.410 of this Part;
- S. Documentation that each EMS vehicle participating in the System complies with the vehicle design, equipment and extrication criteria as provided in Section 515.830(a)(1) and (b) of this Part; and
- T. An agreement to follow the approved EMS policies and protocols of the System.
- U. Submit a written statement declaring each ALS vehicle operating at the scene of an emergency will have, at all times, at least two EMT-P's functioning at the scene and enroute to the hospital on a 24-hour/day, 7 day/week basis. A vehicle primarily used for ALS interfacility transfers is permitted to function with 1 EMT-P and EMT-B, with the approval of the EMS System. In order to continue to operate with one EMT-P and one EMT-B per vehicle after the first year, an evaluation of quantity of runs, acuity of patients and patient classification will occur by the EMS System. The providers will have 1 year to comply with the System's recommendation.