Central DuPage Hospital Emergency Medical Services System

EMT Inactive Status

INTRODUCTION & APPROVAL: 1/00	EMS MEDICAL DIRECTOR: _____
REVIEW & APPROVAL: _____	EMSS COORDINATOR: _____
REVISION & APPROVAL: 1/09	

POLICY

Prior to the expiration of the current license, an EMT may request to be placed on inactive status. The request shall be made in writing to the EMS Medical Director. The EMS Medical Director will apply to IDPH in writing and request that the EMT be placed on inactive status. The application shall contain the following information:

1) Name of individual;

2) Date of licensure;

3) Licensure type, i.e., EMT-B, EMT-I or EMT-P;

4) EMT identification number;

5) Circumstances requiring inactive status; and

6) A statement that relicensure requirements have been met by the date of the application for inactive status.

b) IDPH will review requests for inactive status. IDPH shall notify the EMS Medical Director in writing of its decision based on Section 515.600 of the Administrative Code.

c) If the request for inactive status is granted, the EMSMD shall forward the EMT's license to IDPH.

d) For the EMT to return to active status, the EMS Medical Director must make application to IDPH. The application must be in writing and include a statement that the EMT has been examined (physically and mentally) and found capable of functioning within the EMS System; that the EMT's knowledge and clinical skills are at the active EMT level for that individual's license; and that the EMT has completed any refresher training deemed necessary by the EMSMD and approved by IDPH. If the

inactive status was based on a temporary disability, the EMSMD shall also verify that the disability has ceased.

e) During inactive status, the EMT shall not function as an EMT, at any level.