

EMT Reciprocity Application Instructions

PLEASE NOTE: If you have been trained by an Emergency Medical System in Illinois and have taken the National Registry exam, you do not need to apply for reciprocity. The EMS system coordinator for the system where you were trained needs to submit a transaction card to the attention of the Licensure Section at the address below. Reciprocity is only for those who have not received training in Illinois.

In order to obtain Illinois reciprocity:

- 1. Complete Part I of the EMT Reciprocity Application.
- 2. Attach photocopies of your EMT certificate or license and current American Heart Association Healthcare Provider CPR card or equivalent.
- 3. Provide a letter from the EMS medical director indicating that you are in good standing and up-to-date with continuing education hours if you currently participate in an EMS system under an EMS medical director. If you cannot obtain a letter of recommendation, you will need to request a waiver as described in item 4.
- 4. If you have not functioned as an EMT or under the direction of an EMS medical director, include a letter with your signature stating that you have never worked as an EMT or under an EMS medical director and request that the letter of recommendation be waived. Also, if you are requesting a waiver, you will need to provide photocopies of all continuing education you have completed during your current license/certification period.
- 5. Complete the child support declaration statement including your Social Security number, drivers license number, and return with the application and other required documents.

Send the application and all requested documents in one envelope to:

Illinois Department of Public Health
Division of Emergency Medical Systems and Highway Safety
Attention: Reciprocity
500 E. Monroe St., Eighth Floor
Springfield, IL 62701

An Illinois EMT license will be mailed to you after verification that you have met all the requirements for licensure. If you have any questions, please call 217-785-2080, or send an e-mail to: DPH.MAILUS@illinois.gov.

Once you have been issued an Illinois EMT license you must adhere to Section 515.590 EMT License Renewal, of the Illinois Emergency Medical Services and Trauma Center Code (77 III. Adm. Code 515.590).

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Emergency Medical Technician (EMT) Reciprocity Application

	is to be completed by the c	· •							
Use your legal name									
First Name Middle Name		Last Name		Suffix					
Home Address		City		State	ZIP Code				
Home Phone#	E-mail	Date of Birth							
EMT License Number	Issuing State/	Agency							
Level of EMS license r	equested for reciprocity								
◯ EMT-Basic	C EMT-Intermediate	○ EMT-Par	ramedic						
Part II: To be compl	eted by the Emergency Me	edical Services I	icensing age	ency					
	rgency medical technician has ap verify or correct the above inform								
Has the above name	ed applicant been revoked or susp	ended in your state?							
☐ Yes (provide an	explanation on a separate sheet	of paper and attach)	☐ No						
2. Has the course of ins	struction met or exceeded Departr	ment of Transportation	on National Star	ndard Cu	rriculum guidelines?				
	o (provide an explanation on a se		r and attach)						
	eason why licensure in Illinois sho								
u	explanation on a separate sheet of		∐ No	60:					
4. The above named an	oplicant currently possesses an El		e issued from oi -Paramedic	ur oπice a	as:				
· ·	nedical education hours required for	<u> </u>	nto.						
-		o. Tollowal III your ou) oto					
EMT License Number	Issue Date		Expiration [Jate					
Person Completing Pa	rrt II								
Name		Signature							
Title		Phone Nos.		_ Dat	e				

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Emergency Medical Technician (EMT) Reciprocity Application



Child Support Declaration

Under Illinois law, the Illinois Department of Public Health also must ask you to select one of the following choices regarding child support and sign this declaration. The Department will **be unable to process your application until a signed, completed statement is received**. This information is required of **ALL** applicants, regardless of whether the applicant has ever been ordered to pay child support. If issues of court-ordered child support do not apply to you, check the third statement: "I do not have to pay child support."

I HEREBY CERTIFY, UNDER PENALTY OF PERJURY, THAT:								
	I AM UP-TO	TO-DATE WITH CHILD SUPPORT PAYMENTS						
		E THAN 30 DAYS DELINQUENT IN COMPLYING WITH A COURT-ORDERED PPORT ORDER						
	I DO NOT	HAVE TO PAY	CHILD SUPPO	ORT	•			
Signat	ure			Date				
Failure to so certify shall result in the denial of the request for reciprocity. Making a false statement shall subject the applicant to contempt of court [5 ILCS 100/10-65(c)].								
					v. Making a false statement			
shall s		plicant to cont			v. Making a false statement			
shall s	ubject the ap	plicant to cont			v. Making a false statement			
shall su	ubject the ap	plicant to cont			v. Making a false statement			
Requir	ubject the ap	plicant to cont	empt of court [5	ILCS 100/10-65(c)].	v. Making a false statement			



Relicensure Process for Illinois Reciprocity Recipients

IMPORTANT INFORMATION

Please note that your initial Illinois EMS license may not be valid for a full four years. The expiration/lapse date should coincide with your National Registry certification or other state license submitted to obtain Illinois reciprocity. When your Illinois license is due to expire, you will need to renew your license and not reapply for reciprocity.

Illinois requires 120 hours of approved continuing education in a four-year period. When you renew your license for the first time after reciprocity, the number of hours needed for renewal is prorated to the amount of time you held your initial Illinois license. The number of continuing education hours calculates out to 2.5 hours per month of licensure. Below is a sample chart:

Months of Licensure	Hours of Continuing Education	Months of Licensure	Hours of Continuing Education
3	7.5	27	67.5
6	15	30	75
9	22.5	33	82.5
12	30	36	90
15	37.5	39	97.5
18	45	42	105
21	52.5	45	112.5
24	60	48	120

Renewal of your Illinois EMT license is processed through your Illinois EMS System Resource Hospital if you function with an EMS provider. If you are not practicing in Illinois at the time of your renewal, then you will need to apply for an independent renewal through the Illinois Department of Public Health.

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